



DEPARTMENT OF CONSUMER AFFAIRS
COURT REPORTERS BOARD
 OF CALIFORNIA

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CSR-OWNED FIRM REGISTRATION RENEWAL INFORMATION

Your firm registration expires annually on the last day of the month it was originally issued. Your registration is delinquent the day after the expiration date. To renew your registration please choose one of the following options:

- Renew the registration online on the Board's website at www.courtreportersboard.ca.gov, clicking on the orange "Online License/Firm Registration" button, and following the prompts. If you renew your registration online, please do not return the form below.

OR

- Complete and submit the CSR-Owned Court Reporting Firm Application for Renewal below. The attestation **MUST** be signed and completed in its entirety. Failure to do so may result in the registration not being considered for renewal. The completed form may be mailed to the Court Reporters Board (Board) or emailed to Kim.Kale@dca.ca.gov.

Your "Address of Record" can be found on the [Public License Search](#). The Board is required to maintain an address for each firm which is a matter of public record.

Per AB3252, effective January 1, 2025, you shall provide the Board with a valid public email address. Your public email address can be found on the [Public License Search](#).

You may not submit a renewal application more than 60 days prior to the registration expiration date. Your registration expiration date can be found on the [Public License Search](#).

CSR-OWNED COURT REPORTING FIRM APPLICATION FOR RENEWAL

The renewal application must be signed by the owner of the CSR-owned firm.

I attest all of the information on this renewal form is true and correct.

Firm Owner Signature

Date

Print Name

Registration No.:	Registration Expires:	Annual Renewal Fee
CRF		WAIVED

Firm Name: _____

Public Email Address: _____
 (Required)