



COURT REPORTERS BOARD OF CALIFORNIA



Best Practice Pointer No. 10 Reporter Conduct Read-back in the Jury Room

- The reporter must check in with the clerk before beginning read-back and again when finished.
- The reporter may not speak with the jury. However, if the judge has not admonished the jurors in advance of the reporter reading back to the jury, prior to the start of reading back to the jury, the reporter may instruct the jury that as the reporter is reading the testimony, if any of the jurors would like the reporter to repeat what was just read (i.e., an answer), the jurors can stop the reporter and make that request. In addition, the reporter can remind the jurors that they are not to discuss the case while the reporter is in the room, and if the jurors do wish to engage in a discussion about the case, they are to ask the reporter to please leave the deliberation room and wait outside until the jurors call the reporter back in to continue with the reading back of testimony.
- If a jury requests additional read-back from a reporter, the correct response is, "You need to send a note to the judge."
- If the jury begins to deliberate during read-back, the reporter needs to state, "If you're going to deliberate, I need to step out."

Best practice pointers are not regulations or statutorily mandated. They are a way for the Board to provide guidance on situations not expressly set out in statute or regulation. Although the pointers may be used by licensees as a guide, the Board will not use them as a basis for discipline or enforcement of any type.



COURT REPORTERS BOARD
OF CALIFORNIA

2535 Capitol Oaks Drive, Suite 230
Sacramento, CA 95833

Phone: (916) 263-3660 / Toll Free: (877) 327-5272
Fax: (916) 263-3664

www.courtreportersboard.ca.gov

