



## COURT REPORTERS BOARD OF CALIFORNIA

2535 Capitol Oaks Drive, Suite 230, Sacramento, CA 95833  
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### FINGERPRINT LIVE SCAN INSTRUCTIONS

Live Scan Fingerprinting is available only in California. Live Scan fingerprint results will be submitted to the **Department of Justice (DOJ) and the Federal Bureau of Investigation (FBI)** electronically.

#### Fingerprint Processing Fees - Paid to Live Scan Site

If you have your prints taken via Live Scan, you must pay the fingerprint processing fees below directly to the site where you have your Live Scan fingerprints taken:

DOJ FINGERPRINT PROCESSING FEE: \$32.00

FBI FINGERPRINT PROCESSING FEE: \$17.00

**In addition to these processing fees, there may be a service charge associated with the Live Scan site you visit.** The Live Scan service site will collect the above fees at the time you are fingerprinted. The Live Scan service charge may vary from location to location.

#### Live Scan Form Instructions

ORI:

A1223

TYPE OF APPLICATION

License

TYPE OF LICENSE

Court Reporters License

AGENCY ADDRESS SET CONTRIBUTING AGENCY

Court Reporters Board  
2535 Capitol Oaks Drive, Suite 230  
Sacramento, CA 95833

MAIL CODE

05632

CONTACT NAME

Kim Kale

CONTACT TELEPHONE NO.

(916) 263-3660

**NAME OF APPLICANT**

Your Last Name, First Name, Middle INITIAL

**ALIAS**

Any aliases, including maiden names, used in the past

**DATE OF BIRTH**

Date of Birth by month-day-year.

Example: May 10, 1962 would be entered 5-10-62

**SEX**

Your sex, M=Male, F=Female

**HEIGHT**

Your height in feet and inches using a 3 digit code Example: 5 feet 9 inches would be entered as 509

**WEIGHT**

Your weight, in pounds

**EYE COLOR**

Your eye color. BLK=Black BLU=Blue BRO=Brown GRY=Gray GRN=Green HAZ=Hazel MAR=Maroon  
PNK=Pink

**HAIR COLOR**

Your hair color. BLK=Black BLU=Blue BRO=Brown GRY=Gray RED=Red SDY=Sandy WHI=White BAL=Bald

**PLACE OF BIRTH**

Your State of birth, if born in the United States; your Country of birth if born outside the United States

**Social Security No.**

Your Social Security Number

**DRIVER'S LICENSE NO.**

California Drivers License

**MISC. NO.**

If you do not have a California Drivers License, please list other forms of ID.

**HOME ADDRESS**

Your residence address

**LEVEL OF SERVICE**

In this block only check "Level of Service" DOJ, and FBI.

***Fill in all of the boxes indicated above; do NOT fill in any other boxes. Last section must be completed by the Live Scan Operator.***