



DEPARTMENT OF CONSUMER AFFAIRS

COURT REPORTERS BOARD

OF CALIFORNIA

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Fax (916) 263-3664 / www.courtreportersboard.ca.gov**COURT REPORTERS BOARD OF CALIFORNIA
MINUTES OF OPEN SESSION
OCTOBER 17, 2025**CALL TO ORDER

Ms. Denise Tugade, chair, called the meeting to order at 11:16 a.m. The public meeting was held at Buena Vista Branch Library, 300 North Buena Vista Street, Burbank, CA 91505 and via a teleconference platform.

ROLL CALLBoard Members Present:

Denise Tugade, Public Member, Chair
Michael Dodge-Nam, Public Member
Heatherlynn Gonzalez, Licensee Member
Arteen Mnayan, Public Member
Alison Saltonstall, Licensee Member

Staff Members Present:

Yvonne K. Fenner, Executive Officer
Helen Geoffroy, Board Counsel
Steven Vong, Regulations Counsel
Paula Bruning, Executive Analyst

Board staff established the presence of a quorum. Mr. Dodge-Nam was noted as absent.

1. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Cindy Vega, President of Deposition Reporters Association of California (CalDRA), shared that she had heard of complaints from judges and attorneys that new reporters are not up to par for the job. She indicated that reporters who enter California CSR licensure through methods other than the traditional recognized court reporter program completion process are not required to complete apprenticeship hours. This includes many new voice writer licensees qualifying through CVR reciprocity. She views apprenticeship hours as important and necessary for all new CSRs.

Austin McDaniel, Chief Operating Officer of McDaniel Reporting, requested the Board consider for a future meeting a discussion of the role a Reporter in Charge (RIC) may play with regard to following Code of Civil Procedure (CCP) 2025.320(a) and California Code of Regulations, Title 16, Section 2474, specifically that testimony should be stenographically reported and that CSRs may not certify any transcript that they did not personally take down.

Mr. Dodge-Nam joined the meeting at 11:24 a.m.

Lindsay Stoker, CSR, and Dora Enriquez, CSR, shared that the firm for which they work would hold a webinar to distribute information on its operational plans and to answer questions.

Mary Pierce, CSR, expressed appreciation to Members Saltonstall and Gonzalez for taking on their new roles as licensee Board members.

2. WELCOME NEW BOARD MEMBERS

Ms. Tugade welcomed the two new licensee Board members.

Ms. Tugade first welcomed Member Heatherlynn Gonzalez of Los Angeles, who was appointed by Governor Newsom. Ms. Gonzalez has been a certified shorthand reporter since 2011 and is a member of CalDRA. She earned a Bachelor of Arts in Theater Arts and Communication/Music Composition and Theory from Whittier College. Ms. Gonzalez has worked with staff in many capacities including acting as one of the readers for the skills exam.

Next, Ms. Tugade welcomed Member Alison Saltonstall of Citrus Heights, who was also appointed by Governor Newsom. Ms. Saltonstall has been an official court reporter for Sacramento Superior Court since 2017. She has served on the United Public Employees' union board for six years, representing the Court Reporters' Unit and is currently the president of the Sacramento Official Court Reporters Association.

Ms. Tugade called for public comment.

Cindy Tachell, on behalf of the California Court Reporters Association, welcomed the new Board members.

Ms. Vega, on behalf of CalDRA, thanked Ms. Gonzalez and Ms. Saltonstall for taking on the roles.

3. RESOLUTIONS FOR OUTGOING BOARD MEMBERS

3.1 Robin Sunkees

Ms. Tugade read aloud the resolution prepared for Ms. Sunkees found on page 8 of the Board agenda packet.

Mr. Dodge-Nam thanked Ms. Sunkees for welcoming him to the Board and setting an exemplary example for him to follow. Mr. Mnayan agreed, adding that Ms. Sunkees helped him understand the true meaning of serving on the Board.

Ms. Tugade thanked Ms. Sunkees for everything she accomplished and her dedication to leading the profession. She has been a joy to work with.

Ms. Fenner expressed her appreciation for the privilege of serving as executive officer under Ms. Sunkees. She first had the honor of serving with Ms. Sunkees on the CCRA board where she came to respect her passion for the industry and commitment

to getting things done. She thanked Ms. Sunkees for always being incredibly responsive to Board staff in her role as Board chair and for having served the consumers of California.

Ms. Tugade called for public comment.

Ms. Tachell, CCRA, echoed the resolution and comments of Board members.

Ms. Vega, CalDRA, thanked Ms. Sunkees for her excellent service.

Michelle Caldwell, CCRA President, thanked Ms. Sunkees for the years of service to the profession.

Ms. Pierce thanked both Ms. Sunkees and Ms. Brewer for the work on the Board.

Ana Costa expressed appreciation for the work Ms. Sunkees and Ms. Brewer accomplished on the Best Practice Pointers Task Force.

Mr. Dodge-Nam moved to adopt the resolution for Robin Sunkees. Mr. Mnayan seconded the motion. Ms. Tugade called for public comment. No comments were offered. A vote was conducted by roll call.

For: Mr. Dodge-Nam, Ms. Gonzalez, Mr. Mnayan, Ms. Saltonstall, and Ms. Tugade

Opposed: None

Absent: None

Abstain: None

Recusal: None

MOTION CARRIED

Ms. Sunkees thanked everyone for the kind words and the resolution. She was very touched by the sentiments offered. She thanked the Board members and Ms. Fenner for serving alongside her.

3.2 Laura Brewer

Ms. Tugade read aloud the resolution prepared for Ms. Brewer found on page 9 of the Board agenda packet.

Mr. Dodge-Nam moved to adopt the resolution for Laura Brewer. Mr. Mnayan seconded the motion. Ms. Tugade called for Board and public comment.

Mr. Dodge-Nam thanked Ms. Brew for also warmly welcoming him to the Board and leading by example with humility.

Mr. Mnayan expressed that Ms. Brewer would be sorely missed, particularly her meticulous nature and excellence in performance. He thanked her for her service to the community. Ms. Tugade echoed the expressions of appreciation for Ms. Brewer's attention to detail, adding that she has been a joy to work with.

Ms. Fenner shared that she first met this icon of the industry when Ms. Brewer agreed to be a guest speaker for a local association. Her knowledge of reporting was shadowed only by her grace and charm. She thanked Ms. Brewer for the honor of serving as her executive officer and for sharing her experience and expertise with the Board as a benefit to the consumers of California.

Ms. Tachell, CCRA, supported the resolution and echoed the comments of the Board members. She thanked Ms. Brewer for her years of service to the industry.

Ms. Vego, CalDRA, also thanked Ms. Brewer.

Ms. Caldwell, CCRA, stated that it was a pleasure working with Ms. Brewer.

Ms. Costa thanked Ms. Brewer for her invaluable wordsmithing during Board and task force meetings.

A vote was conducted by roll call.

For: Mr. Dodge-Nam, Ms. Gonzalez, Mr. Mnayan, Ms. Saltonstall, and Ms. Tugade
Opposed: None
Absent: None
Abstain: None
Recusal: None

MOTION CARRIED

Ms. Brewer expressed her appreciation for having had the opportunity to work with Ms. Sunkees, the Board members, Ms. Fenner, and Board staff. She mentioned that she was able to check a box on her list of goals by serving as a member.

4. REVIEW AND APPROVAL MAY 9, 2025, MEETING MINUTES

Mr. Dodge-Nam moved to approve the minutes as presented. Mr. Mnayan seconded the motion. Ms. Tugade called for public comment. No comments were offered. A vote was conducted by roll call.

For: Mr. Dodge-Nam, Ms. Gonzalez, Mr. Mnayan, and Ms. Tugade
Opposed: None
Absent: None
Abstain: Ms. Saltonstall
Recusal: None

MOTION CARRIED

5. DEPARTMENT OF CONSUMER AFFAIRS UPDATE

Arthur Babakhanyan with the Department of Consumer Affairs (Department/DCA) provided a Department update.

Mr. Babakhanyan indicated that Lucy Saldivar had been appointed as Deputy Director of Board and Bureau Relations (BBR). Additionally, Shelly Jones was appointed as the Assistant Deputy Director of BBR.

He reported that a session of Board Member Orientation Training (BMOT) would be held October 22, 2025. Dates for BMOT sessions for 2026 were being developed and would be announced soon.

He thanked staff for their efforts and contributions to the annual report, which includes a comprehensive report of information and statistical data about the Department's actions to submit to the Legislature.

Mr. Babakhanyan shared tips to remain cyber safe as information security is the responsibility of all.

Ms. Tugade called for public comment. No comments were offered.

The Board took a break at 12:10 p.m. and returned to open session at 12:26 p.m. Board staff established the presence of a quorum by roll call.

6. REPORT OF THE EXECUTIVE OFFICER

6.1 CRB Budget Report

Ms. Fenner provided a review of the Board's budget and referred the Board to page 28 of the Board agenda packet for the expenditure projections for Fiscal Month 13, which is the final report for Fiscal Year (FY) 2024/25. She indicated the Board was very close to breaking even, having only reverted back .18 percent.

Ms. Fenner shared that a corrected CRB fund condition report was issued after the production of the meeting materials and would be posted to the Board website. A slide of the updated report was shared during the meeting. She indicated that the updated fund condition shows no transfers to the TRF as the last of the 2021 General Fund grant is being used. Moving forward, transfers of \$150,000 annually were projected.

6.2 Transcript Reimbursement Fund

Ms. Bruning indicated that in FY 2024/25 over \$25,800 was paid for pro per applicants with an additional \$78,000 in provisionally approved applications awaiting final invoices. Thus far for FY 2025/26, over \$30,000 had been provisionally approved for pro per applicants. She commented that staff receives a large volume of interest via phone and email regarding the pro per pathway of the TRF. Since the TRF began

processing applications for pro per litigants in 2011, more than \$400,000 had been paid on behalf of those litigants.

She reported that the TRF paid more than \$20,000 for pro bono cases so far for FY 2025/26.

6.3 Enforcement Activities

Ms. Fenner referred to the enforcement statistics starting on page 31 of the Board agenda packet. The reports included the final FY 2024/25 report as well as statistics for the first two months of FY 2025/26.

6.4 License Exam

Ms. Fenner indicated that the overall exam statistics began on page 41 of the Board agenda packet starting with the comparison of the steno and voice writer skills portion of the exam. The historical results for all three exams follow, beginning on page 42.

Ms. Fenner reported that 113 candidates took the most recent skills exam of which 66 were first-time candidates. The next skills exam would be November 1 - 22, 2025. There are 108 candidates registered to take the November exam.

As of October 14, 2025, there were 332 voice writers including 28 that are certified in both steno and voice writing. Of the licensed voice writers, 144 were licensed via the reciprocity agreement with the National Verbatim Reporters Association (NVRA).

Ms. Fenner reported that 169 court reporting firms (CRF) have an active registration.

Mr. Dodge-Nam drew attention to the positive increase in the number of candidates passing the exam over the past five years.

6.5 Family Violence Appellate Project v. Superior Courts Cal. Supreme Court No. S288176

Ms. Fenner updated that Board on California Supreme Court case Family Violence Appellate project vs. Superior Courts of California (S288176). The case presents the following issue: Does the prohibition on electronic recording of certain proceedings in Government Code section 69957(a) violate the California Constitution when an official court reporter is unavailable and a litigant cannot afford to pay a private court reporter?

Ms. Fenner reported at the last meeting of the Board that the Supreme Court ordered the Respondents and the Legislature to show cause why the relief sought in the petition should not be granted. There have been several briefs filed but no decision yet. Board staff will continue to follow the case as it will have lasting effects for California litigants.

Ms. Tugade called for public comment. No comments were offered.

7. LEGISLATION

Ms. Fenner provided a report regarding the bills the Board is tracking. Information pertaining to the bills could be found beginning on page 48 of the Board agenda packet.

- 7.1 AB 479 (Tangipa) – This bill failed passage. There was no discussion on this item.
- 7.2 AB 711 (Chen) – This bill was chaptered and requires notice to other parties if one side is hiring a court reporter. The intent appears to be to help with multiple reporters showing up for the same proceeding causing a strain on court reporting services. The Board had taken a formal position of SUPPORT on this bill at a previous meeting.
- 7.3 AB 742 (Elhawary) – This bill was chaptered and will give priority to applications submitted by descendants of slaves. There was no discussion on this item.
- 7.4 AB 882 (Papan) – This bill failed passage. There was no discussion on this item.
- 7.5 AB 1170 (Dixon) – This codes maintenance bill was chaptered but does not affect the Board. There was no discussion on this item.
- 7.6 AB 1189 (Lackey) – This bill failed passage.

After publication of the Board agenda materials, an article was published in The Center Square on October 10, 2025, reporting that Assemblymember Lackey is pursuing AB 1189. The legislation would create a certification process for digital court reporters and legal transcriptionists who produce transcripts from the digital audio recordings. Discussion was deferred pending publication of bill language.

- 7.7 AB 1298 (Harabedian) – This is a spot bill regarding DCA. There was no discussion on this item.
- 7.8 SB 470 (Laird) – This bill was chaptered and extends the current Bagley-Keene Open Meeting Act requirements to January 1, 2030. The Board had taken a formal position of SUPPORT on this bill at a previous meeting.
- 7.9 SB 806 (Dahle) – This is a spot bill regarding DCA. There was no discussion on this item.
- 7.10 SB 861 (Ashby – Chair) – This is the BP&ED Committee's omnibus bill. The bill contains a provision to bring the school qualifier examinations into alignment with the changes made by the Legislature to the pass rate for the Board's skills exam (95% accuracy). The bill was enrolled on September 18, 2025, and is awaiting the Governor's signature. The Board had taken a formal position of SUPPORT on this bill at a previous meeting.

7.11 Consider and vote on proposed legislative initiatives for next legislative session.

7.11.1 Reciprocity with the National Court Reporters Association's RPR Exam

Ms. Tugade presented the proposed legislative language starting on page 52 of the Board agenda packet.

Ms. Fenner stated that at its May 9, 2025, meeting, the Board voted to allow reciprocity with the NCRA RPR skills exam. At that time, it was too late in the legislative cycle to find an author. Staff recommends approval of the proposed language so staff may seek an author.

Mr. Mnayan moved to approve for the next legislative session the proposed legislative language establishing reciprocity between the skills portion of the California CSR exam and RPR skills exam. Mr. Dodge-Nam seconded the motion. Ms. Tugade called for public comment. No comments were offered. A vote was conducted by roll call.

For: Mr. Dodge-Nam, Ms. Gonzalez, Mr. Mnayan, Ms. Saltonstall, and
Ms. Tugade

Opposed: None

Absent: None

Abstain: None

Recusal: None

MOTION CARRIED

7.11.2 Skills Exam Format Change

Ms. Fenner presented proposed legislative language starting on page 54 of the Board agenda packet. The proposal would move the Board's skill exam format into alignment with the NCRA RPR skills exam.

Mr. Dodge-Nam moved to approve for the next legislative session the proposed legislative language changing the license skills exam format from four-voice at 200 words per minute for 15 minutes to the universal format of three five-minute tests consisting of literary material at 180 words per minute, jury charge material at 200 words per minute, and two-voice testimony at 225 words per minute. Mr. Mnayan seconded the motion. Ms. Tugade called for public comment.

Ms. Tachell, CCRA, inquired if the Board had researched how long it would take the court reporting schools to revise their programs to align with a change to the exam format.

Ms. Caldwell, CCRA, asserted that is important to involve the schools in discussions about how changes to the exam will impact the programs and the students.

Ms. Fenner stated that the schools will be impacted; however, it will not be an overnight change. Legislation will need to be passed before the schools can make changes. The Board will work to help the schools and possibly accommodate candidates with both formats until everyone has had an opportunity to make the transition.

A vote was conducted by roll call.

For: Mr. Dodge-Nam, Ms. Gonzalez, Mr. Mnayan, Ms. Saltonstall, and
Ms. Tugade

Opposed: None

Absent: None

Abstain: None

Recusal: None

MOTION CARRIED

8. REGULATIONS

Title 16, Section 2472 – Disciplinary Guidelines Publication Text

Mr. Vong updated the Board on the rulemaking package. Information was also included starting on page 61 of the Board agenda packet.

Mr. Vong reported that the regulation section concerns disciplinary and denial guidelines which set forth recommended discipline for violations of the Board's statutes and regulations. The regulation was last updated through the Office of Administrative Law (OAL) in 1989. In May 2025, the Board voted to approve updates. Since that time, Board and legal staff re-reviewed and found the need for substantive updates including clarifications in the actual text of the CA Code of Regulations and on the incorporated document itself to address consistency as suggested by Board Member Brewer.

Mr. Vong stated that the following amendments to the document itself are suggested:

- Page 3 – footnote notation after the first use of “recent” stating: For the purposes of these guidelines, recent means within 60 calendar days, preferably within 30 calendar days.
- Page 21 – Respondent shall not practice until proof of correction, for example, a screenshot of website or print copy, has been submitted to the Board or its designee by mail, email, or in person, and the Board or its designee has notified Respondent in writing that they may resume practice in writing by mail or email within 30 calendar days after the date of Respondent's submission of proof.

Mr. Vong stated that the rest of the edits are highlighted in the meeting materials. He indicated that staff recommends the Board review and approve the draft regulatory language and instruct staff to proceed with the rulemaking process, and he read the proposed motion.

Mr. Dodge-Nam moved that the Board rescind its previous May 9, 2025, motion and approve the changes to CCR section 2472 and the newly proposed regulatory text of the Disciplinary and Denial Guidelines publication, with amendments to add on page 3 after “recent,” a footnote – “For the purposes of these guidelines, ‘recent’ means within 60 calendar days, preferably within 30 calendar days.” – and on page 21, “Respondent shall not practice until proof of correction, for example, a screenshot of website or print copy, has been submitted to the Board or its designee by mail, email, or in person, and the Board or its designee has notified Respondent in writing that they may resume practice in writing by mail or email within 30 calendar days after the date of Respondent’s submission of proof,” and direct staff to submit all approved text to the director of the Department of Consumer Affairs and the Business, Consumer Services, and Housing Agency for review. If no adverse comments are received, authorize the executive officer to take all steps necessary to initiate the rulemaking process, make any non-substantive changes to the package, and set the matter for hearing if requested. If no adverse comments are received during the 45-day comment period and no hearing is requested, authorize the executive officer to take all steps necessary to complete the rulemaking and adopt the proposed regulations for CCR section 2472 as noticed, with the authority to make any technical or non-substantive changes. Ms. Gonzalez seconded the motion. Ms. Tugade called for public comment.

Cindy Vega, Deposition Reporters Association of California, inquired when the guidelines were last approved. Mr. Vong informed her that the guidelines were last approved by OAL in 1989.

A vote was conducted by roll call.

For: Mr. Dodge-Nam, Ms. Gonzalez, Mr. Mnayan, Ms. Saltonstall, and Ms. Tugade
Opposed: None
Absent: None
Abstain: None
Recusal: None

MOTION CARRIED

9. COURT REPORTING AND CAPTIONING WEEK

Ms. Fenner reported that staff has been approached by a representative of the Deposition Reporters Association to enlist help in requesting the Governor’s Office to proclaim February 7-14, 2026, as “Court Reporting and Captioning Week.” Staff is working with its legislative analyst to ascertain the process for that request. The item is before the Board to discuss and instruct staff whether to move forward with the request.

The Board directed staff to move forward with the request.

10. NEW BOARD LOGO

Mr. Dodge-Nam stated that Board’s outdated logo includes representation of a steno machine and, therefore, requires updating to be inclusive of voice writers. He, along with Board staff, worked with the DCA Office of Publication, Design, and Editing to develop inclusive designs that are modern and timeless, using the Board’s existing color palette.

Mr. Dodge-Nam presented the Board with three possible logos for selection starting on page 93 of the Board agenda packet.

Ms. Gonzalez shared appreciation for all three designs but really liked Option 1, which showed CRB along with its licensees as the pillars of the justice system. Mr. Mnayan and Ms. Tugade agreed and thanked Mr. Dodge-Nam for his efforts.

Ms. Saltonstall agreed with Option 1 but also liked Option 3. She commented that all three options represent the Board perfectly.

Mr. Mnayan moved to adopt Option 1 for the Board's new logo. Ms. Gonzalez seconded the motion. Ms. Tugade called for public comment. No comments were offered. A vote was conducted by roll call.

For: Mr. Dodge-Nam, Ms. Gonzalez, Mr. Mnayan, Ms. Saltonstall, and Ms. Tugade

Opposed: None

Absent: None

Abstain: None

Recusal: None

MOTION CARRIED

11. COURT REPORTER WORKFORCE DEVELOPMENT AND PIPELINE

Ms. Tugade indicated that this is now included as a standing item on the agenda due to its incredible importance.

She indicated that at its May 9, 2025, meeting, the Board discussed solutions regarding expediting or removing barriers for credentialing instructors. She recommended that the Board adopt a task force to address the issue. Ms. Tugade appointed Ms. Gonzalez as the chair of the task force. Ms. Fenner invited anyone interested in volunteering as a member of the task force to contact staff who will in turn work with Ms. Gonzalez to appoint members of the task force.

12. UNPROCTORED SKILLS EXAM TESTING

Ms. Fenner reported that the National Court Reporters Association (NCRA) began to administer their online skills exams without the presence of a live proctor in January of 2024. Instead, tests are randomly reviewed for security issues. The Board discussed this issue at the July 2024 meeting, ultimately deciding to wait to see if NCRA encountered any issues. This item is back before the board as it has now been over a year since this change was implemented. Board staff reached out to NCRA staff and was informed that NCRA has experienced no negative issues since the change.

Although some candidates experience legitimate issues with the proctors, those issues are dealt with on a case-by-case basis and may result in the candidate being granted the ability to retest in the current cycle. Staff expressed concerns about the ability of the Board to administer a secure test without a live proctor. Additionally, staff pointed out the strong and rising exam pass rate, and they questioned the need to change to a non-proctored

environment. For those reasons, staff recommended continuing testing with the presence of proctors.

Ms. Gonzalez agreed with keeping the CSR exam proctored to avoid leaving the Board open to the possibility of abuse in the system. Mr. Dodge-Nam agreed that security of proctored exams should stay in place. Ms. Tugade also agreed, adding that she has concerns about ensuring the integrity of the Board's test.

Ms. Tugade called for public comment.

Ms. Vega, CalDRA, agreed that everyone needs to be proctored.

Ms. Pierce also agreed the tests should be proctored. She offered to send information to Board staff regarding some problems with the proctors in hopes of furthering proctor training.

Tara Ocana indicated that she brought the idea of non-proctored testing to the Board due to proctor problems, including privacy issues. She suggested the Board consider contracting with a different proctoring company.

Ms. Costa echoed the concerns regarding the proctors. She stated that proctors are accessing computer programs and files as well as appearing late to test appointments. She shared that the State Bar of California filed a lawsuit against ProctorU.

13. 2024-2028 STRATEGIC PLAN

Ms. Fenner referred to the Action Plan Timeline starting on page 99 of the Board agenda packet. The timeline shows the actions achieved to date toward the Board's strategic plan objectives.

Ms. Gonzalez expressed interest in getting involved in accomplishing specific objectives.

Ms. Tugade called for public comment. No comments were offered.

14. ELECTION OF OFFICERS

Ms. Tugade called for election of officers.

Member Dodge-Nam nominated Ms. Tugade as chair. Mr. Mnayan seconded the motion.

Ms. Tugade called for public comment. No comments were offered. A vote was conducted by roll call.

For: Mr. Dodge-Nam, Ms. Gonzalez, Mr. Mnayan, Ms. Saltonstall, and Ms. Tugade

Opposed: None

Absent: None

Abstain: None

Recusal: None

MOTION CARRIED

Member Tugade nominated Mr. Dodge-Nam as vice-chair. Ms. Gonzalez seconded the motion. Ms. Tugade called for public comment. No comments were offered. A vote was conducted by roll call.

For: Mr. Dodge-Nam, Ms. Gonzalez, Mr. Mnayan, Ms. Saltonstall, and Ms. Tugade
Opposed: None
Absent: None
Abstain: None
Recusal: None

MOTION CARRIED

15. FUTURE MEETING DATES

Ms. Tugade stated that staff would poll the Board members offline for calendar availability for the next meeting.

Ms. Tugade called for public comment. No comments were offered.

The Board took a break at 1:28 p.m. and convened into closed session at 1:38 p.m.

16. CLOSED SESSION

16.1 Pursuant to Government Code section 11126(c)(3), the Board met in closed session to discuss or act on disciplinary matters.

16.2 Pursuant to Government Code section 11126(a)(1), the Board met in closed session to conduct the annual evaluation of its executive officer.

The Board returned to open session at 2:26 p.m.

Ms. Tugade indicated that there was nothing to report from closed session.

ADJOURNMENT

Ms. Tugade adjourned the meeting at 2:26 p.m.

	<u>8/21/2026</u>		<u>8/21/2026</u>
DENISE TUGADE, Board Chair	DATE	YVONNE K. FENNER, Executive Officer	DATE