



DEPARTMENT OF CONSUMER AFFAIRS

**COURT REPORTERS BOARD  
OF CALIFORNIA**

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**MEETING OF THE COURT REPORTERS BOARD**

**Wednesday, December 14, 2022  
9:00 a.m. to conclusion**

**PUBLIC TELECONFERENCE MEETING**If Joining by Computer:

<https://dca-meetings.webex.com/dca-meetings/j.php?MTID=m002baabaf09817c4faf3eb727de0ac8e>

Event number: 2493 346 5250

Event passcode: CRB12142022

If Joining by Phone:

Audio conference: US Toll +1-415-655-0001

Access code: 249 334 65250

Event passcode: 27212142

To observe the meeting without making public comment (provided no unforeseen technical difficulties), please visit: [thedcapage.blog/webcasts/](http://thedcapage.blog/webcasts/)

**NOTE:** Pursuant to Government Code, section 11133, subdivision (b), the teleconference location from where each Board member will be participating is not being provided.

**AGENDA**

**Board Members: Robin Sunkees, Chair; Davina Hurt, Vice Chair; Laura Brewer; Arteen Mnayan; and Denise Tugade.**

**Action may be taken on any item on the agenda.**

**CALL TO ORDER, ROLL CALL AND ESTABLISHMENT OF A QUORUM – Robin Sunkees, Chair**

1. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA  
The Board may not discuss or take any action on any item raised during this public comment section, except to decide whether to place the matter on the agenda of a future meeting (Government Code, §§ 11125, 11125.7, subd. (a)).
2. REVIEW AND POSSIBLE APPROVAL OF JULY 15, 2022, MEETING MINUTES
3. DEPARTMENT OF CONSUMER AFFAIRS UPDATE
4. REPORT OF THE EXECUTIVE OFFICER
  - 4.1 CRB Budget Report
  - 4.2 Transcript Reimbursement Fund
  - 4.3 Enforcement Activities

- 4.4 Firm Registration Implementation
- 4.5 License Exam
- 4.6 Business Modernization

5. LEGISLATION

Discussion and possible action

- 5.1 [AB 156](#) (Committee on Budget) – State Government.
- 5.2 [AB 225](#) (Gray) – Department of Consumer Affairs: boards: veterans: military spouses: licenses.
- 5.3 [AB 646](#) (Low) – Department of Consumer Affairs: boards: expunged convictions.
- 5.4 [AB 1662](#) (Gipson) – Licensing boards: disqualification from licensure: criminal conviction.
- 5.5 [AB 1733](#) (Quirk) – State bodies: open meetings.
- 5.6 [SB 189](#) (Committee on Budget and Fiscal Review) – Firm registration and open meeting act requirements
- 5.7 [SB 848](#) (Umberg) – Civil actions: parties and postponements.
- 5.8 [SB 1237](#) (Newman) – Licenses: military service.
- 5.9 [SB 1365](#) (Jones) – Licensing boards: procedures.
- 5.10 [SB 1424](#) (Nielsen) – Consumer affairs: the Department of Consumer Affairs.
- 5.11 [SB 1443](#) (Roth) – Consumer affairs: the Department of Consumer Affairs.

The Board may discuss other items of legislation not listed here in sufficient detail to determine whether such items should be on a future Board meeting agenda and/or whether to hold a special meeting of the Board to discuss such items pursuant to Government Code, section 11125.4.

6. REGULATIONS

- 6.1 Title 16, Section 2450 – Fee Schedule  
Status update
- 6.2 Title 16, Section 2411 – Voice Writing Skill Curriculum  
Discussion and Possible Action to Initiate a Rulemaking to Amend Title 16, California Code of Regulations, section 2411.

7. SUNSET REVIEW

Discussion and possible action to initiate Court Reporters Board Sunset Review.

8. 2019-2023 STRATEGIC PLAN

Update on action plan

9. FUTURE MEETING DATES

Discussion and possible action to schedule future meeting dates.

10. CLOSED SESSION

- 10.1 Pursuant to Government Code, section 11126, subdivision (a)(1), the Board will meet in closed session to conduct the annual evaluation of its executive officer.
- 10.2 Pursuant to Government Code, section 11126, subdivision (c)(3), the Board will meet in closed session as needed to discuss or act on disciplinary matters.

**ADJOURNMENT**

Action may be taken on any item on the agenda. Items may be taken out of order or held over to a subsequent meeting, for convenience, to accommodate speakers, or to maintain a quorum. Meetings are open to the public except when specifically noticed otherwise, in accordance with the Open Meeting Act. Members of the public are not required to submit their name or other information to attend the meeting.

Please note the Board may ask members of the public to limit their comments to three minutes, unless, at the discretion of the Board, circumstances require a shorter period; the Board will advise when the three-minute time limit is approaching.

The meeting is accessible to the physically disabled. To request disability-related accommodations, contact the board using the information listed below. Providing your request at least five (5) business days before the meeting will help to ensure availability of the requested accommodation.

To receive a copy of the supporting documents for the items on the agenda, please contact the Board within 10 days of the meeting or visit the Board's Calendar under "Quick Hits" at [www.courtreportersboard.ca.gov](http://www.courtreportersboard.ca.gov).

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