



DEPARTMENT OF CONSUMER AFFAIRS

**COURT REPORTERS BOARD
OF CALIFORNIA**

2535 Capitol Oaks Drive, Suite 230, Sacramento, CA 95833
Phone (916) 263-3660 / Toll Free: 1-877-327-5272
Fax (916) 263-3664 / www.courtreportersboard.ca.gov

**MEETING OF THE COURT REPORTERS BOARD**

Friday, November 20, 2020
9:00 a.m. to conclusion

PUBLIC TELECONFERENCE MEETING

NOTE: Pursuant to the provisions of Governor Gavin Newsom's Executive Order N-29-20, dated March 17, 2020, a physical meeting location is not being provided.

Important Notices to the Public: The Court Reporters Board will hold a public meeting via a teleconference platform.

INSTRUCTIONS FOR PARTICIPATION: Please see the instructions attached hereto to observe and participate in the meeting using WebEx.

Members of the public may, but are not obligated to, provide their names or personal information when observing or participating in the meeting. When signing into the WebEx platform, participants may be asked for their name and email address. Participants who choose not to provide their names will be required to provide a unique identifier such as their initials or another alternative, so that the meeting moderator can identify individuals who wish to make public comment; participants who choose not to provide their email address may utilize a fictitious email address in the following sample format: XXXXX@mailinator.com.

For all those who wish to participate or observe the meeting, please log on to this website:

<https://dca-meetings.webex.com/dca-meetings/onstage/g.php?MTID=e636523c3fd70e607d809cac26c8359b3>.

Event number: 146 896 7986
Event password: CRB11202020

Audio conference: US Toll +1-415-655-0001
Access code: 146 896 7986

As an alternative, members of the public who wish to observe the meeting without making public comment can do so (provided no unforeseen technical difficulties) at:

<https://thedcapage.blog/webcasts/>

Please note the Board will ask members of the public to limit their comments to two minutes, unless, at the discretion of the Board, circumstances require a shorter period; the Board will advise when the two-minute time limit is approaching.



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MEETING OF THE COURT REPORTERS BOARD**Friday, November 20, 2020****9:00 a.m. to conclusion****AGENDA****Board Members: Davina Hurt, Chair; Toni O'Neill, Vice Chair; Carrie Nocella; and Robin Sunkees****CALL TO ORDER, ROLL CALL, AND ESTABLISHMENT OF A QUORUM**

1. REVIEW AND APPROVAL OF MAY 21, 2020 MEETING MINUTES
2. RESOLUTION FOR BOARD MEMBER NOCELLA
3. DEPARTMENT OF CONSUMER AFFAIRS UPDATE
4. REPORT OF THE EXECUTIVE OFFICER
 - 4.1 CRB Budget Report
 - 4.2 Transcript Reimbursement Fund
 - 4.3 Enforcement Activities
 - 4.4 Exam Update – Discussion and possible action regarding online skills exam
 - 4.5 CRB Today Newsletter, Fall 2020
 - 4.6 Business Modernization – Status update
5. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

The Board may not discuss or take any action on any item raised during this public comment section, except to decide whether to place the matter on the agenda of a future meeting (Government Code Sections 11125, 11125.7(a)).
6. DIGITAL RECORDERS

Update to the Board on allegations of fraud and unlicensed activity
7. LICENSE/CERTIFICATE RECIPROCITY
 - 7.1 Discussion and possible action to allow reciprocity with the state of Texas.
 - 7.2 Discussion and possible action to grant CSR certification to holders of the RMR or CRR certifications on either a full or provisional basis.

8. LEGISLATION

Discussion and possible action

8.1 [AB 1469](#) (Low) Court reporters: registration: nonshorthand reporting corporation entities.

8.2 [SB 1146](#) (Umberg) Civil procedure: electronic filing, trial delays, and remote depositions.

8.3 Proposal from CalDRA to amend Business & Professions Code section 8018 re: use of the terms 'court reporter' and 'deposition reporter'

The Board may discuss other items of legislation not listed here in sufficient detail to determine whether such items should be on a future Board meeting agenda and/or whether to hold a special meeting of the Board to discuss such items pursuant to Government Code section 11125.4.

9. REGULATIONS

Discussion and possible action on the following sections in California Code of Regulations, title 16:

9.1 AB 2138 Implementation: Status report for sections 2470 & 2471

9.2 Disciplinary Guidelines: Proposed amendments to section 2472

9.3 License Examination

9.3.1 Inspection of Examination Papers; Notification: section 2422.

9.3.2 Examination Application: section 2418.

10. BOARD POLICY MANUAL

Discussion and possible action to update Board Policy Manual

10.1 Repeal policies already contained in regulations or otherwise duplicative

10.2 Amend policies for online skills portion of license exam:

10.2.1 Time to upload steno notes

10.2.2 Time for second try

10.2.3 Acceptable pass rate

11. STRATEGIC PLAN

11.1 'Five Reasons to Hire a Licensed Court Reporter' – Publication.

11.2 Best Practices Task Force – Best Practice Pointers Number 11 for Remote Reporting.
Discussion and possible action on draft publication.

11.3 Update to the Board on action plan

12. ELECTION OF OFFICERS

13. FUTURE MEETING DATES

14. CLOSED SESSION

Pursuant to Government Code Sections 11126(c)(2), 11126(c)(3), and 11126(e)(2)(C), the Board will meet in closed session as needed to discuss or act on disciplinary matters and/or pending litigation.

ADJOURNMENT

Action may be taken on any item on the agenda. All times are approximate and subject to change. The meeting may be cancelled or shortened without notice. Any item may be taken out of order to accommodate speaker(s) and/or to maintain quorum. For further information or verification of the meeting, the public can contact the Court Reporters Board (CRB) via phone at (877) 327-5272, via e-mail at paula.bruning@dca.ca.gov, by writing to: Court Reporters Board, 2535 Capitol Oaks Drive, Suite 230, Sacramento CA 95833, or via internet by accessing the Board's website at www.courtreportersboard.ca.gov and navigating to the Board's Calendar under "Quick Hits."

In accordance with the Bagley-Keene Open Meeting Act, all meetings of the CRB are open to the public. The CRB intends to webcast this meeting subject to availability of technical resources.

The meeting is accessible to the physically disabled. A person who needs disability-related accommodations or modifications in order to participate in the meeting may make a request by contacting Paula Bruning at (877) 327-5272, e-mailing paula.bruning@dca.ca.gov, or sending a written request to 2535 Capitol Oaks Drive, Suite 230, Sacramento, CA 95833. Providing your request at least five (5) business days before the meeting will help to ensure availability of the requested accommodation. Requests for further information should be directed to Yvonne Fenner at the same address and telephone number. If any member of the public wants to receive a copy of the supporting documents for the items on the agenda, please contact the Board within 10 days of the meeting.

The public can participate in the discussion of any item on this agenda. To better assist the Board in accurately transcribing the minutes of the meeting, members of the public who make a comment may be asked to disclose their name and association. **However, disclosure of that information is not required by law and is purely voluntary.** Non-disclosure of that information will not affect the public's ability to make comment(s) to the Board during the meeting. Please respect time limits; which may be requested by the Chair on an as needed basis to accommodate all interested speakers and the full agenda. The public may comment on any issues not listed on this agenda. However, please be aware that the Board CANNOT discuss or comment on any item not listed on this agenda.