



## Court Reporters Board of California

2535 Capitol Oaks Drive, Suite 230, Sacramento, CA 95833

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Fax: (916) 263-3664

www.courtreportersboard.ca.gov



# CONSUMER COMPLAINT FORM

Thank you for contacting us regarding your complaint. Before you file this complaint with the Board, we suggest that you attempt to settle the matter with the Court Reporter. We recommend that you do this in writing. An ordinary letter is usually sufficient, or you can use this form. If you are not satisfied with the response, mail a copy of your complaint and the Reporter's written response to the Board or you may use the Board's on-line complaint form over the Internet. The Board will review your complaint, the Reporter's written response, and determine the appropriate jurisdiction for the complaint. The Board does not have the authority to collect fees, request transcripts for you, or correct inaccurate transcripts.

If your complaint alleges inaccuracies in a transcript, please provide copies of the cover page, the certificate page, and, on a separate piece of paper, type the page and line numbers of each item in dispute, then type the words as you believe they SHOULD appear in the transcript. The Board does not address punctuation, as it is too subjective. It is not mandatory that you use this form in order to file a complaint with the Board, but we require the information to investigate the complaint.

### 1. REPORTER

Name		CSR License Number	
Address	City	State	Zip
Phone			

### 2. COMPLAINANT

First Name	Middle Initial	Last Name	
Address	City	State	Zip
Home Phone	Business Phone	Message Phone	

How would you like this complaint resolved? What do you want the Court Reporters Board to do?

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If you have filed a claim in any court regarding this matter, please state the name of the court, and indicate the status of the case.

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**Use the following form to state your complaint. Attach additional sheets if necessary and any documentation to support your complaint.**

