



COURT REPORTERS BOARD OF CALIFORNIA

2535 Capitol Oaks Drive, Suite 230, Sacramento, CA 95833
Phone (916) 263-3660 / Toll Free: 1-877-327-5272
Fax (916) 263-3664 / www.courtreportersboard.ca.gov



MEETING OF THE EXHIBIT HANDLING TASK FORCE

**Monday, August 25, 2014
9:00 a.m.**

The Exhibit Handling Task Force meeting will be held via videoconference at the following videoconference sites:

Dept of Consumer Affairs
1747 North Market Blvd.,
1st Floor, Hearing Room
Sacramento, CA 95834

Kramm Court Reporting
401 West A Street,
Suite 750
San Diego, CA 92101

Veritext Legal Solutions
101 Montgomery Street,
Suite 450
San Francisco, CA 94101

AGENDA

Task Force Members: Rosalie Kramm, Chair; Jodi Monroe; Melinda Nelson; Matthew Spievak

CALL TO ORDER – Rosalie Kramm, Chair

- I. WELCOME FROM CHAIR AND INTRODUCTIONS
- II. OVERVIEW – Executive Officer
- III. MISSION – Chair
- IV. DEVELOPMENT OF BEST PRACTICES DISCUSSION
- V. FUTURE MEETING DATES
- VI. PUBLIC COMMENT
- VII. ADJOURNMENT

Action may be taken on any item on the agenda. All times are approximate and subject to change. The meeting may be canceled or the ending time shortened without notice. For further information or verification of the meeting, call Paula Bruning at (877) 327-5272, email to paula.bruning@dca.ca.gov, write to Court Reporters Board, 2535 Capitol Oaks Drive, Suite 230, Sacramento, CA 95833, or access the Board's web site at www.courtreportersboard.ca.gov.

The meeting is accessible to the physically disabled. A person who needs disability-related accommodations or modifications in order to participate in the meeting may make a request by contacting Paula Bruning at (877) 327-5272 or emailing paula.bruning@dca.ca.gov or sending a written request to 2535 Capitol Oaks Drive, Suite 230, Sacramento, CA 95833. Providing your request at least five (5) business days before the

meeting will help to ensure availability of the requested accommodation. Requests for further information should be directed to Yvonne Fenner at the same address and telephone number. If any member of the public wants to receive a copy of the supporting documents for the items on the agenda, please contact the Board within 10 days of the meeting. Otherwise, the documents, if any, will be available at the meeting.

The public can participate in the discussion of any item on this agenda. While not required, to more accurately memorialize public comments, staff requests that public commenters state their names and the name of the organization they represent, if any. Please respect time limits. Be aware, the Board CANNOT discuss any item not listed on this agenda.